

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH

FACT SHEET

**AUTHORIZATION FOR ACCEPTANCE OF
MENTAL HEALTH SERVICES ACT OTHER ONE-TIME FUNDING
AND APPROVAL FOR HIRING AND SPENDING AUTHORITY
FOR FISCAL YEAR 2007-08
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

REQUEST

1. Authorize the acceptance of Mental Health Services Act (MHSA) Other One-time funding from the California State Department of Mental Health (SDMH) in the amount of \$6,798,045, which was awarded for the purposes outlined in Attachment I and as described below to further implement and support the MHSA Community Services and Supports (CSS) Plan.
2. Authorize the Department of Mental Health (DMH) to fill eight (8) ordinance/8 Full-Time Equivalent (FTE) positions (Attachment II) for DMH's MHSA administrative sections in excess of what is provided for in DMH's staffing ordinance, pursuant to Section 6.06.020 of the County Code and subject to allocation by the Chief Executive Office (CEO).
3. Approve and instruct the Director of Mental Health to implement the ACCESS Center Transformation Project (ACCTP) at a projected amount of \$2,433,045 as detailed in Attachment III.
4. Approve and instruct the Director of Mental Health or his designee to prepare, sign, and execute a sole source Fiscal Intermediary Agreement with Phillips Graduate Institute (PGI) in an amount not to exceed \$1,600,000 in Fiscal Year 2007-08 for the provision of Academic Training and Student Professional Development Programs for Marriage and Family Therapy (MFT) interns. PGI will provide fiscal intermediary services to a maximum of 140 interns effective upon Board approval through June 30, 2008 with two (2) one-year option periods if additional funding is made available.
5. Approve and instruct the Director of Mental Health or his designee to prepare, sign, and execute Amendment No. 1 to the Fiscal Intermediary Agreement for Academic Training and Student Professional Development Programs No. MH190010 with California State University Long Beach Foundation (CSULBF) in the amount of \$459,000 to increase its current fiscal intermediary services for academic training to disburse stipends to an additional 20 to 25 part-time and full-time students under DMH's Student Professional Development Programs.

6. Delegate authority to the Director of Mental Health or his designee to prepare, sign, and execute future amendments to the Fiscal Intermediary Agreement for Academic Training and Student Professional Development with PGI and CSULBF, provided that: 1) the County's total payments to contractor under the Agreement for each applicable fiscal year shall not exceed an increase of 20 percent from the applicable revised Total Contract Amount (TCA); 2) any such increase shall be used to provide additional services or to reflect program and/or policy changes; 3) the Board of Supervisors has appropriated sufficient funds for all changes; 4) approval of County Counsel and the CEO or their designees is obtained prior to any such Amendment; 5) the parties by written Amendment mutually agree to reduce programs or services without reference to the 20 percent limitation; and 6) the Director of Mental Health shall notify the Board of Supervisors of Agreement changes in writing within 30 days after execution of each Amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Board approval of the recommended actions will allow DMH to accept and receive additional MHSA funding from SDMH and provide DMH with spending authority to redesign the ACCESS Center; provide additional staffing for MHSA implementation; augment the training and workforce development stipend program; and provide additional funding for the Olive View Medical Center Urgent Care Center (Olive View UCC) as described below:

Redesign of ACCESS Center

The ACCESS Center was established by DMH in 1995 to serve as a key entry point for accessing mental health services in Los Angeles County. ACCESS currently handles over 265,000 calls per year and provides crisis intervention and resource information and linkages. Resource information and linkages include referral to various specialty mental health programs such as Assembly Bill (AB) 3632 and Therapeutic Behavioral Services for children and adolescents, the GENESIS program for older adults, the Assertive Community Treatment for adults, and Full Service Partnerships (FSP) for individuals of all ages. The ACCESS 1 800 number is also a national hotline that provides mental health information, referrals and assistance, and crisis intervention services for consumers, families and the community following natural and man-made disasters.

The ACCESS Center also supports the DMH Emergency Outreach Bureau by mobilizing the Psychiatric Mobile Response Teams, System-wide Mental Assessment Response Teams, Mental Evaluation Teams, Homeless Outreach Psychiatric Evaluation Team, and the Metro Transportation Authority-Crisis Response Unit.

ACCESS authorizes and monitors Patient Transportation Services, and activates and coordinates Critical Incident Stress Management (CISM) Teams following major incidents as the secondary Disaster Command Center for the Department.

The proposed redesign of the ACCESS Center will improve and expand DMH's technological capacity to handle and manage the multiple system demands which cannot be met by DMH's existing system, which is operating at capacity. In conjunction with the technological improvements being recommended, DMH is also reviewing the current staffing levels and configurations in order to reduce the number of calls dropped or placed on hold during all hours of the day to meet specific performance standards.

In addition to the MHSA funding, DMH has secured a \$403,000 Homeland Security Grant to assist in upgrading the ACCESS Center. The one-time MHSA funds and Homeland Security Grant will be used to upgrade the physical and technological environment by:

- Designing and implementing a new call center application system; adding additional telephony system capacity; providing ergonomically appropriate consoles, seating and storage; procuring the necessary computer hardware and software; providing electronic wall displays; and making necessary power upgrades;
- Developing and implementing improved robust communications with capacity to manage multiple system demands such as incident command center management, the national mental health hotline, and direction of consumers and families to the services and supports available under MHSA;
- Developing improved workflow processes and business practices; and
- Developing and implementing performance measures prescribed for call center processes designed to improve accountability and enhance coordination of the County-wide system of care.

In addition, the funds will be used to engage a consultant (identified and obtained through the County's Information Technology Systems and Services Master Agreement) to provide expert assistance as outlined below:

- Specify, select and procure a new Call Center System with Interactive Voice Response (IVR) capability;

- Specify and select a Voice over Internet Protocol (VoIP) Telephony System that will be procured through the County's Internal Services Department (ISD);
- Redesign ACCESS workflow processes;
- Perform a gap analysis and identify recommended changes and additions necessary to fill gaps and streamline functionality and integration;
- Develop performance metrics for workflow processes designed to improve accountability and enhance coordinated countywide service delivery; and
- Perform Independent Verification and Validation for implementation of new VoIP Telephony System and new Call Center System.

Upon completion of the consultant's analysis and recommendations DMH will review the information to confirm the amount of funding based on the specific requirements. If additional funding is required, DMH will return to your Board with recommendations for additional funding or, alternatively, revise the project scope to stay within available funding.

Additional staffing in support of MHSA implementation

These positions will provide additional financial program support and administrative oversight for all programs identified in the MHSA CSS Plan. Due to the complexity of implementing new Departmental programs, these higher-level positions are critical to providing and maintaining appropriate fiscal and administrative controls and management, while supporting the efforts of program staff. The requested new FTEs will provide much needed additional program support and administrative oversight for all programs identified in the MHSA-CSS Plan, as well as future MHSA plans.

The Department will work with CEO Classification to finalize allocation levels of the requested positions.

Training and workforce development programs with PGI and CSULBF

PGI has served as a lead school of the MFT Consortium since 1994. The consortium is comprised of graduate schools in Southern California preparing marriage and family therapy students to apply for licensure. PGI will be serving as a fiscal intermediary for a stipend program designed to attract bilingual and bicultural MFT students to enter careers working in public mental health agencies. The program will attract MFT students from throughout Los Angeles County.

The graduate schools that comprise the MFT Consortium will solicit students interested in participating in the DMH Student Professional Development Program. The list of interested students is provided to the DMH Human Resources Bureau (HRB). HRB conducts pre-employment processing, which entails screening students for criminal backgrounds, language capabilities, US citizenship/permanent resident status, and interest in working in public mental health settings.

Individuals eligible for employment with DMH or its contracted agencies are invited to sign an Agreement in which they commit to apply for employment with DMH for at least one (1) calendar year of continuous and satisfactory employment in return for each year of stipend assistance. The Agreement will require PGI to provide training and supervision to MFT interns and function as a fiscal intermediary for academic training.

The recommended amendment to the Fiscal Intermediary Agreement for Academic Training and Student Professional Development Program with CSULBF will provide additional funds in the amount of \$459,000 in addition to the \$459,000 that were added to the Agreement during the contract renewal process for FY 2007-08 for a total increase of \$918,000 to CSULBF to pay tuition costs and/or stipends to an additional 40 to 50 part-time and full-time students who are part of the Social Work Graduate Education Project and attend one of the following universities: CSULBF, University of Southern California, University of California at Los Angeles, and California State University Los Angeles. This will provide a pool of candidates to meet the need for licensed clinicians in various disciplines to deliver MHSA-funded services.

Both, PGI and CSULBFF are academic institutions with a non-profit status.

Olive View UCC

In keeping with the Alternative Crisis/Urgent Care programs of the MHSA-CSS Plan, DMH, in collaboration with the CEO, the Department of Public Works and the Department of Health Services, is in the planning stages of a capital project to design and construct an Urgent Care Center on the grounds of Olive View Medical Center. DMH will continue to work closely with CEO and DHS in finalizing the capital project plans and will return to your Board for approval at the appropriate time.

BACKGROUND

The MHSA-CSS Plan is a conceptual framework designed to create a culturally competent mental health system that promotes recovery and wellness for adults and older adults with severe mental illness and resiliency for children and youth with serious

emotional disorders and their families. The MHSA-CSS Plan was approved by SDMH and the Board of Supervisors on February 14, 2006, and May 9, 2006, respectively. DMH is implementing the MHSA-CSS Plan, developed and organized by stakeholders, to serve specific age groups and provide cross-cutting services designed to serve all age groups. The State approved the use of the one-time funding for the described purposes on November 21, 2006 (see Attachment IV)

The attached Agreement and Amendment formats have been approved as to form by County Counsel. The recommended actions have been reviewed and approved by CIO.

CONTRACTING PROCESS

On May 1, 2007, DMH notified the Board of its intent to enter into sole source contract negotiations with PGI to serve as fiscal intermediary for the Departments stipend program for MFT interns (see Attachment V). PGI, the lead school for the Southern California Consortium of MFT Educators and Directors (MFT Consortium) was selected because of its expertise and experience in the provision of preparing marriage and family therapy students for employment, training of various agencies providing clinical practicum to MFT students, and its history of providing consultant services to the Department. Given the short-term nature of this Agreement, and the inadequacy of lead-time to utilize a competitive contracting process, DMH has elected to establish a new contract with PGI.

On August, 2007, DMH notified the Board of its intent to enter into sole source contract negotiations with CSULBF to provide 40-50 MHSA funded stipends to part-time and full-time students under DMH's Student Professional Development Program (see Attachment VI). CSULBF was selected because of its expertise, experience, and leadership in the Student Professional Development Program, which is comprised of graduate schools that participate in the Social Work Graduate Education Program.

DMH Contact:

Dennis Murata, Deputy Director
Telephone Number: (213) 738-4978
DMurata@dmh.lacounty.gov

Attachments (6)

MHSA Other One-Time Funds

Project / Request	Summary	MHSA Allocation
Redesign of Access Center	Develop and implement a state-of-the-art Countywide communication navigation system through the ACCTP consistent with the Department's MHSA program needs. DMH's emerging MHSA-driven system of care is anticipated to require a communication, crisis intervention and referral system beyond the capacity of the existing ACCESS Call Center (ACCESS) that currently serves as the gateway for accessing mental health services and information in Los Angeles County. Implementation of the ACCTP is necessary to expand and enhance the Department's capacity to successfully manage the multiple system demands of the MHSA CSS programs. The ACCTP is a one-time project that is projected to be completed by June 30, 2008.	\$2,030,045
Additional Staffing (for MHSA Implementation)	Fill 8 ordinance/8 FTE positions for DMH's MHSA administration units. These staff will provide additional financial, administrative, and program support and oversight for all programs identified in the MHSA-CSS Plan. They enable the Department to maintain appropriate fiscal and administrative controls while supporting the efforts of program staff to start-up new services.	\$1,000,000
Training and Workforce Development Stipend Program	Engage the services of PGI and CSULB as a fiscal intermediaries to provide payment of stipends to students studying to become licensed MFTs able to provide mental health services. PGI and CSULB will be established as fiscal intermediaries for a stipend program designed to attract bilingual and bicultural MFT students from throughout Los Angeles County.	\$2,518,000
Service Area 2 Urgent Care Center (Olive View)	Supplement the existing funding for the capital project of constructing a permanent facility for the Olive View Urgent Community Services Program, which is in keeping with DMH's MHSA-CSS Plan, Alternative Crisis/Urgent Care Centers.	\$1,250,000
TOTAL		\$6,798,045

LOS ANGELES COUNTY - DEPARTMENT OF MENTAL HEALTH

**MHSA ADMINISTRATION
FY 2007-08 REQUEST FOR NEW POSITIONS**

ITEM & SUB LETTER	CLASSIFICATION	ORDINANCE POSITION	FTE
04731A	MENTAL HEALTH ANALYST III	2	2
01003A	ADMINISTRATIVE SERVICES MANAGER II	1	1
04132A	PRINCIPAL FACILITY PROJ MANAGER	1	1
04720A	DIV CHIEF,PROGRAM DEVELOPMENT,MH	3	3
01002A	ADMINISTRATIVE SERVICES MANAGER I	1	1
TOTAL		8	8

**EMERGENCY OUTREACH BUREAU
ACCESS CENTER IMPROVEMENT
PROPOSED BUDGETS - FY 2007-2008**

DESCRIPTION	FY 2007/08 Budget
Services and Supplies 2091 Telephone System 3580 Consultation Services 3240 Office Supplies-General 3268 Other Office Furnishings 3971 Computer 2665 Alterations and Improvements Total Services and Supplies Fixed Assets 6031 Podium 6038 Computerized Commerical Software Total Fixed Assets TOTAL PROGRAM COST	 \$ 596,000 400,000 70,480 33,865 752,700 200,000 <hr/> 2,053,045 5,000 375,000 <hr/> 380,000 \$ 2,433,045
AVAILABLE RESOURCES MHSA Homeland Security Grant Total Available Resources	 \$ 2,030,045 403,000 <hr/> \$ 2,433,045



CALIFORNIA DEPARTMENT OF

Mental Health

1600 9th Street, Sacramento, CA 95814
(916) 654-2309

November 21, 2006

Marvin J. Southard, DSW, Director
Los Angeles County Department of Mental Health
550 South Vermont, 12th Floor
Los Angeles, CA 90020

Dear Dr. Southard:

This is in response to your August 30, 2006, letter requesting additional Mental Health Services Act (MHSA) Community Services and Supports (CSS) Other One-Time funds in the amount of \$6,798,045.

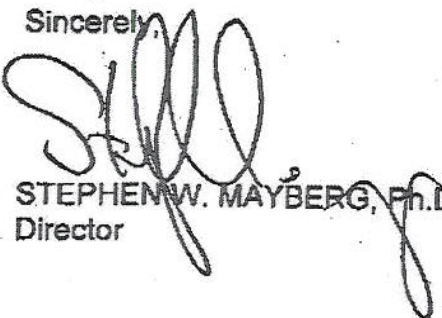
The Department of Mental Health (DMH) is pleased to inform you that your request for additional MHSA CSS Other One-Time funds has been approved from Fiscal Year (FY) 2005-06 for expenditure in FY 2006-07, as follows:

• Redesign of Access Center	\$2,030,045
• Additional Staffing (for MHSA Implementation)	\$1,000,000
• Training and Workforce Development Stipend Program	\$2,518,000
• Service Area 2 Urgent Care Center	\$1,250,000

Your request for Consultants to the Chief Information Office in the amount of \$885,000 is also approved, but will be sent under separate letter from the DMH Information Technology Division as an amendment to your previously approved program in order to incorporate additional reporting requirements.

If you have any questions regarding these funds, please contact your County Operations Liaison, Eddie Gabriel at (916) 654-3263.

Sincerely,


STEPHEN W. MAYBERG, Ph.D.
Director

COUNTY OF LOS ANGELES

MARVIN J. SOUTHARD, D.S.W.
Director

SHEILA A. SHIMA
Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director



ATTACHMENT V

BOARD OF SUPERVISORS

GLORIA MOLINA
YVONNE B. BURKE
ZEV YAROSLAVSKY
DON KNABE
MICHAEL D. ANTONOVICH


DEPARTMENT OF MENTAL HEALTH

<http://dmh.lacounty.gov>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4105
Fax: (213) 738-8455

April 30, 2007

TO: Each Supervisor
FROM: 
Marvin J. Southard, D.S.W.
Director of Mental Health

SUBJECT: **ADVANCE NOTIFICATION OF INTENT TO ENTER INTO A SOLE
SOURCE CONTRACT NEGOTIATION WITH PHILLIPS GRADUATE**

This memo is to comply with the Chief Administrative Officer's September 1999 letter regarding contracting policy requirement for sole source contracts. It is the Los Angeles County Department of Mental Health's (DMH) intent to enter into sole source contract negotiations with Phillips Graduate Institute (PGI) located at 5445 Balboa Boulevard, Encino, California, 91315, in Supervisorial District 3.

PGI serves as a lead agency of the Marriage and Family Therapy (MFT) Consortium since 1994, which is comprised of graduate schools in Southern California preparing marriage and family therapy students. PGI will be serving as a fiscal intermediary for a stipend program designed to attract bilingual and bicultural MFT students from throughout the Los Angeles County and potentially all of the supervisorial districts to enter careers working in public mental health agencies. As a fiscal intermediary, PGI will serve as the agency to write checks to be issued to student interns for DMH.

The Total Compensation Amount is \$1.6 million to be funded from one-time MHSA CSS dollars. The Total Contract Amount for FY 2006-2007 and 2007-2008 will be \$800,000 for each year. The term of this Agreement will be effective upon Board approval and will terminate on June 30, 2008.

Unless otherwise instructed by a Board office, DMH will proceed with negotiating the sole source contract within two weeks. DMH will work closely with both County Counsel and the Chief Administrative Office in preparing a new agreement with PGI.

MJS:AB:ab

c: Health Deputies
Chief Administrative Office
County Counsel
Sheila Shima
Dennis Murata

COUNTY OF LOS ANGELES

MARVIN J. SOUTHARD, D.S.W.
Director

ROBIN KAY, Ph.D.
Acting Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director



ATTACHMENT VI

BOARD OF SUPERVISORS

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DEPARTMENT OF MENTAL HEALTH

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4978
Fax: (213) 738-6455

<http://dmh.lacounty.gov>

August 16, 2007

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W. *Marvin J. Southard (KK)*
Director of Mental Health

SUBJECT: **ADVANCE NOTIFICATION OF INTENT TO ENTER INTO A SOLE SOURCE CONTRACT NEGOTIATION WITH CALIFORNIA STATE UNIVERSITY, LONG BEACH FOUNDATION**

This memo is to comply with the Chief Administrative Office, David E. Janssen's September 1999 letter regarding contracting policy requirement for sole source contracts. It is the Los Angeles County Department of Mental Health's (DMH) intent to enter into sole source contract negotiations with California State University, Long Beach Foundation (CSULBF) located at 6300 East State University Drive, Suite 332, Long Beach, California 90815 in Supervisorial District 4.

CSULBF serves as a lead agency for the Student Professional Development Program which is comprised of graduate schools in southern California training students who are a part of the Social Work Graduate Education Program. CSULBF will serve as a fiscal intermediary for an internship stipend program designed to attract bilingual and bicultural MSW students from throughout Los Angeles County, providing services in all of the supervisorial districts with the ultimate goal of establishing careers working in the Los Angeles County mental health system. As a fiscal intermediary, CSULBF will serve as the agency to write checks to be issued to student interns for DMH.

The Total Compensation Amount is \$918,000 to be funded from one-time MHSA CSS dollars approved from Fiscal Year (FY) 2005-2006 expenditures in FY 2007-2008. The term of this Agreement will be effective upon Board approval and will terminate on June 30, 2008.

Unless otherwise instructed by a Board office, DMH will proceed with negotiating the sole source contract within two weeks. DMH will work closely with both County Counsel and the Chief Administrative Office in preparing a new agreement with CSULBF.

MJS:AB:ab

c: Health Deputies
Chief Administrative Office
County Counsel
Robin Kay
Dennis Murata

"To Enrich Lives Through Effective And Caring Service"